



**AAMG**

Your choice. Your health. Our mission.

## **Affirmative Statement**

As a member of the All American Medical Group (AAMG) Utilization Management Committee (UMC), I recognize that confidentiality is vital to the review and management process. Therefore, I agree to respect and maintain the confidentiality of all discussions, records and information generated in connection within the AAMG UMC activities, and to make no voluntary disclosure of such information except to persons authorized to receive it.

As a member of the AAMG UMC I understand and will follow the following:

- UM decision making is based only on appropriateness of care and service and existence of coverage.
- AAMG does not specifically reward practitioners or other individuals for issuing denials of coverage or care.
- Financial incentives for UM decision makers do not encourage decisions that result in underutilization.

Practitioners ensure independence and impartiality in making referral decisions that will not influence:

- Hiring
- Compensation
- Termination
- Promotion
- Any other similar matters

It is the responsibility of the UMC members to preserve and protect confidential patient health and business information.

The federal Health Insurance Portability Accountability Act (HIPAA) and state laws govern the release of patient identifiable health information by hospitals and other health care providers. These laws establish protections to preserve the confidentiality of various medical and personal information and specify that such information may not be disclosed except as authorized by law or the patient or individual.

Confidential Patient Health Information includes: any individually identifiable information in possession or derived from a provider of health care regarding a patient's medical history, mental, or physical condition or treatment, as well as the patient' and/or their family member's record, test results, conversations, research records and financial information.

Examples include:

- Physical medical and psychiatric records including digital, paper, photo, video, diagnostic and therapeutic reports, laboratory, and pathology samples.
- Patient insurance and billing records;
- Mainframe and Department based computerized patient data and alphanumeric radio paper messages;
- Visual observation of patients receiving medical care or accessing services; and
- Verbal information provided by or about a patient.

Confidential Employee and Business Information includes: any information of a proprietary, in possession or derived from a provider of health care regarding a patients' medical projects, operations, activities, or employees, however documented, whether oral, in writing, or any other media in human or machine readable form. Examples include:

- Employee telephone numbers, address, and spouse or other relative names.
- Social security number or income tax withholding records.
- Information related to evaluation of performance.
- Other such information obtained by hospital records which if disclosed, would constitute an unwarranted invasion of privacy.

- Financial, technical, and demographic information, business plans, trade secrets, and other information compiled by AAMG, and
- Other business information, which if disclosed, would cause harm to AAMG or its affiliates.

I understand and acknowledge that:

- I may have access to information that is confidential and protected by law. I shall respect and maintain the confidentiality of all discussions, deliberations, patient care records, and any other information generated in connection with individual patient care, risk management and/or peer review activities.
- It is my legal and ethical responsibility to protect the privacy, confidentiality and security of all medical records, proprietary information and other confidential information relating to AAMG or its affiliates, including business, employment, and medical information relating to patients, members, employees, and health care providers.
- I shall only access or disclose patient information in the performance of my assigned duties and when required or permitted by law, and in a manner which consistent with AAMG's policies and procedures or where no officially adopted policy exists, only with the express approval of my supervisor or designee. I shall make no voluntary disclosure of any discussion, deliberations, patient care records or any other patient care, peer review or risk management information, except to persona authorized to receive it.
- AAMG performs audits and reviews records in order to identify inappropriate access.
- I agree to discuss confidential information only in the workplace and only for job related purposes and to not discuss such information outside of the workplace or within hearing of other people who do not have a need to know such information.
- I understand that references to HIV testing, such as any clinical test or laboratory test used to identify HIV, a component or HIV, or antibodies or antigens to HIV, are specifically protected under law and unauthorized release of such information may make me subject to legal and/or disciplinary action.
- My obligation to safeguard patient confidentiality continues after my termination of employment, assignment, internship, engagement, service, or volunteer arrangement.

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Committee Member Name

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Date

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Signature